

GRAPHIC DESIGNER III
JOB ANALYSIS
BACKGROUND INFORMATION

Date of Study: August 20 – 24, 2007

Collective Bargaining Identification: R14

Job Analysis Conducted By: Doreen Grigsby-Augmon
Staff Service Analyst
Office of Selection Services

Marian Dilley
Staff Service Manager I
Office of Selection Services

Number of Incumbents: There are 0 incumbents in this classification per the State Controller's Office Filled/Vacant Position Report dated August 16, 2007.

Names of the Subject Matter Expert(s) and their background:

Carlos Galindo, Staff Service Manager I, Office of Training and Professional Development

Mr. Galindo is currently serving as Staff Service Manager I for CDCR, supervising the E Learning unit for the Office of Training and Professional Development, which provides instructional design and multimedia along with on-line training development in graphics. Mr. Galindo received a B.A. degree from Fresno State University in Graphic Design. Mr. Galindo has been employed with CDCR for a total of fourteen years.

Chris Strattan, Chief, Television & Video Operation – Office of Public & Employee Communication

Mr. Strattan is currently serving as the Chief, Television & Video Operations for the CDCR and in that capacity he supervises a staff of six employees in all phases of television and video production including the creation and execution of various graphic design elements for department video productions. His background includes more than 20 years of experience in creating and producing graphic elements for brochures, charts, posters, state publications, web pages,

and video productions for training, documentation, education of the general public and dissemination to the news media. Mr. Strattan has been with the CDCR for more than 20 years.

GRAPHIC DESIGNER III INFORMATION GATHERING

The initial list of tasks and knowledges, skills & abilities statements were identified after conducting a literature review which consisted of:

- California State Personnel Classification Specification for Graphic Designer III

Other sources were viewed for information (e.g. State of Ohio and State of Illinois); however, the information was not relevant to the job analysis and therefore not included.